

RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
Tuesday, April 21, 1998

- 7:30 a.m. – 8:30 a.m. Commissioners' Staff Meeting.
- 8:30 a.m. – 9:00 a.m. Work Session – Operation Division Manager/Road District Supervisors.
- *T 9:00 a.m. – 10:00 a.m. Public Works Department – Chal Martin, Director.
1) Presentation – Certificate of Commendation – Retirement of John H. Renner, Jr.
2) Summary – University of Washington Course, "Managing the Budget."
3) Signature – Professional Services Agreement with Semrau & Lisser for Drainage Improvement Design in the Hope Island Area.
4) Signature – Professional Services Agreement with Long Services Corporation regarding the Guemes Ferry – Anacortes Parking Lot, FE8-30-1.
5) Miscellaneous.
- 10:00 a.m. – 11:00 a.m. Planning & Permit Center – Roxanne Michael & Tom Karsh, Co-Directors.
1) Discussion and Possible Adoption of a Resolution Delegating the Planning Director or His/Her Designee the Authority to Accept and Approve Protected Critical Area Easements for Land Divisions and Planned Unit Developments.
2) Miscellaneous.
- 11:00 a.m. – 11:15 a.m. Public Comment Period.
- CONSENT AGENDA**
MISCELLANEOUS
- *T 11:30 a.m. – 11:45 a.m. Proclamation – National Volunteer Week, April 19-25, 1998.
- 1:30 p.m. – 2:00 p.m. Bid Opening – Demolition/Clearance/Disposal of 11 Residential Properties Purchased by Skagit County with Hazard Mitigation Grant Funds Sponsored by the Federal Emergency Management Agency.
- 2:00 p.m. – 2:30 p.m. Bid Opening – Purchase of 9-1-1 Dispatch Consoles.
- 2:30 p.m. – 3:00 p.m. Public Hearing – Supplemental Budget.
- 3:00 p.m. – 4:00 p.m. Discussion – Possible Establishment of a Horticultural and Pest Disease Board.

The Skagit County Board of Commissioners met in regular session with Commissioners Robert Hart, Ted W. Anderson, and Harvey Wolden present.

PUBLIC WORKS DEPARTMENT – Chal Martin, Director.

1. Presentation – Certificate of Commendation – Retirement of John H. Renner, Jr.

Chal Martin, Director, introduced Cliff Butler, Road Superintendent for Skagit County, who stated that it is a pleasure and honor to present a plaque and commendation to John H. Renner, Jr., for his 28 years of service as

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a grader operator. Charlie Tewalt, District 3 Supervisor, indicated that he has had the pleasure of working with John for 15 years.

The Board presented Mr. Renner with his Certificate of Commendation. He was also presented with a plaque to honor his 28 years of service.

2. Summary – University of Washington Course, "Managing the Budget."

Dave Brookings, Public Works Administrator, reviewed the March 23-27 course called "Managing the Budget." He reviewed the format of the class. Topics included Cost Analysis of Various Alternatives, Conflict that Occurs Between Managers, Controlling Operations, Revenue Analysis and Forecasting, Determining Net Present Value, Appraising and Defending Budget Proposals, and Making Effective Oral Presentations. Mr. Brookings stated that this was a very productive class, and that he appreciated the opportunity to attend the class. He indicated that this was a highly interactive and challenging class.

3. Signature – Professional Services Agreement with Semrau & Lisser for Drainage Improvement Design in the Hope Island Area.

Mr. Brookings presented a Professional Services Agreement with Semrau & Lisser for Drainage Improvement Design in the Hope Island Area called the Snee-Oosh Point Storm Water Improvement Project. After a brief explanation, Commissioner Wolden moved to approve the Agreement as presented by Mr. Brookings for a total dollar amount of \$24,000. Commissioner Anderson seconded the motion, and it passed unanimously. **(Contract No. 03914)**

4. Signature – Professional Services Agreement with Long Services Corporation regarding the Guemes Ferry – Anacortes Parking Lot, FE 8-30-1.

Mr. Brookings presented a Professional Services Agreement with Long Services Corporation regarding the Guemes Ferry/Anacortes Parking Lot, #FE8-30-1. After a brief explanation, Commissioner Hart moved to approve the Agreement as presented and Commissioner Anderson seconded the motion. The motion passed on a unanimous vote. **(Contract No. 03915)**

5. Miscellaneous.

Mr. Martin suggested that the Board may want to nominate Steve Flude to the Bridge Replacement Advisory Committee vacancy. The Board indicated their approval of nominating Steve Flude for this position.

PLANNING & PERMIT CENTER – Roxanne Michael & Tom Karsh, Co-Directors.

1. Discussion and Possible Adoption of a Resolution Delegating the Planning Director or His/Her Designee the Authority to Accept and Approve Protected Critical Area Easements for Land Divisions and Planned Unit Developments.

Dan Cox, Planning Staff, briefly explained the intent of the Resolution. He stated that this would expedite the process by allowing the Planning Director to accept and approve Protected Critical Area Easements for land divisions and planned unit developments. Commissioner Anderson moved to approve the Resolution as presented by Mr. Cox. Commissioner Wolden seconded the motion, and it was unanimously approved. **(Resolution NO. 16961)**

2. Miscellaneous.

A. Gary Christensen, Senior Planner, updated the Board on the revised work program for compliance with Growth Hearings Board orders, comprehensive map amendments, development code, stipulated agreement and short and long term issues. The Board directed Staff to come back with an updated work program with new timelines and dates. The Department is just completing that work and will have the timeline to the Board next week.

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- B. Corey Schmidt, Assistant Building Official, asked the Board to approve a Resolution waiving the fees for demolition permit in regards to the Hazard Mitigation Grant. Commissioner Anderson moved to waive the demolition fees as explained by Mr. Schmidt. Commissioner Wolden seconded the motion, which passed unanimously. **(Resolution No. 16975)**

PUBLIC COMMENT PERIOD.

There were no citizens present for the Public Comment Period.

CONSENT AGENDA.

Commissioner Anderson moved to approve the Consent Agenda for Tuesday, April 21, 1998. Commissioner Wolden seconded the motion, which passed unanimously.

• **COMMISSIONERS' OFFICE:**

1. Record of the Proceedings of Monday, April 13, 1998.
2. Record of the Proceedings of Tuesday, April 14, 1998.
3. Resolution and Interlocal Agreement Between the Port of Skagit County and Skagit County for the performance of maintenance work for the Port in accordance with the terms of Port of Skagit County's Resolution No. 87-07 dated February 2, 1987. The remaining balance of the maintenance work to be performed totals \$10,390.44. **(Resolution No. 16962, Contract No. 03916)**

• **PUBLIC WORKS DEPARTMENT:**

4. Resolution and Interlocal Agreement with the Bureau of Indian Affairs to allow Skagit County to perform reimbursable work, provide materials and equipment rental to the BIA for five calendar years, 1998 through 2002. **(Resolution No. 16963, Contract No. 03917)**
5. Resolution Modifying Custodians of Imprest Cash Fund for County Road Fund #117. **(Resolution No. 16964)**
6. Supplement No. 2 to Local Agency Agreement with Washington State Department of Transportation for the purpose of receiving additional funds for the completion of Reservation Road, Phase I. **(Contract No. 03124)**
7. Washington State Department of Transportation Local Agency Federal Aid Project Prospectus and Local Agency Agreement – Rockport Cascade Road/Illobot Creek Bridge End 1998 Guardrail Project. **(Contract No. 03918)**
8. Washington State Department of Transportation Local Agency Federal Aid Project Prospectus and Local Agency Agreement – Grip Road/Samish River Bridge 1998 Guardrail Project. **(Contract No. 03919)**
9. Ordinance Amending SCC 10.04.010 to Revise the Speed Limit on Cook Road, #6300, from Mile Post 5.00 to Mile Post 5.62, from 50 miles per hour to 35 miles per hour. **(Ordinance No. 16965)**
10. Ordinance Amending SCC 10.04.030 to Revise the Speed Limit on River Road, #90100, from Mile Post 1.47 at Fruitdale Road to Mile Post 1.97, end of road from 35 miles per hour to 25 miles per hour. **(Ordinance No. 16966)**
11. Ordinance Amending SCC 10.04.030 to Revise the Speed Limit on Blodgett Road, #70510, from the Mount Vernon City Limits to Hickox Road the entire length from 35 miles per hour to 25 miles per hour. **(Ordinance No. 16967)**

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12. Ordinance Amending SCC 10.04.030 to Revise the Speed Limit on Matzdorf Street, #12100, and Lexington Avenue, #12130, from 35 miles per hour to 25 miles per hour. **(Ordinance No. 16968)**
13. Resolution Establishing the 1998 Solid Waste Advisory Committee Membership. **(Resolution No. 16969)**
14. Quit Claim Deed to Delbert C. Reisner for an easement acquired by Skagit County to access the leased property of the Similk Beach Compactor Site. The Similk Beach Compactor was closed in June of 1997 when the lease expired. Mr. Reisner has requested that Skagit County revoke or cancel this easement. **(Deed No. 0454)**
15. Resolution and Interlocal Agreement with the City of Burlington which allows Skagit County to perform reimbursable work, provide materials, and equipment rental to the City of Burlington for five calendar years, 1998 through 2002. **(Resolution No. 16970, Contract No. 03920)**
16. Resolution Establishing Revised Road Maintenance District Boundaries. **(Resolution No. 16971)**
17. Vendor Services Agreement with Ace Concrete Cutting, LLC, to provide concrete and asphalt cutting for the maximum amount of \$1,000. The contract will run from March 1, 1998 until terminated. **(Contract No. 03921)**
18. Supplement No. 1 to Professional Services Agreement with Philip Environmental extending the term of the contract through April 30, 1999 for household hazardous waste disposal. **(Contract No. 03489)**
19. Resolution and Interlocal Agreement with Fire District #4, Station #1, to deliver and install address signs in their district for a maximum contract amount of \$1,100. **(Resolution No. 16972, Contract No. 03922)**

• **FACILITIES:**

20. Change Order No. 1 to the contract with Anda Construction for the remodel of existing building for the Skagit County Family Resource Center. The contract is changed to allow for the contract to pay the City of Mount Vernon Permit Fees, for a total contract increase of \$9,191.50. This increases the contract from \$440,400 to \$449,591.50. **(Contract No. 03904)**

• **SHERIFF'S OFFICE:**

21. Vendor Services Agreement with Elite Productions for the production of two 30-second television commercials, including graphic and animation, location shooting, and editing, for a total dollar amount of \$1,563.25. The contract will commence on April 21, 1998 and will be completed on or before May 10, 1998. **(Contract No. 03923)**
22. Amendment to Agreement with Whatcom County Parks & Recreation for use of the Plantation Rifle Range. Said amendment adds \$5,858.05 for the use of the range during 1998 based on 20 days for 71 officers. **(Contract No. 02847)**

• **PARKS & RECREATION:**

23. Amendment No. 13 to the IAC Project Agreement regarding the Centennial Trail to accurately reflect the property acquired and proper legal description for the project. **(Contract No. 00798)**

• **INFORMATION SERVICES:**

24. Communications System Agreement with GTE Northwest for the installation of network equipment. The network equipment will be used to set up network links to the Skagit County Fairgrounds, Skagit County Historical Society, and 911 Facility. Contract will be used only on an as-needed basis in order to assist in meeting networking deadlines. The compensation rate is \$150 per hour and will not exceed \$10,000. **(Contract No. 03924)**

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25. End-User Agreement with Transoft Inc. for a software product that will significantly improve the ability to get information out of the financial system. The cost for a four-user license of this software is less than \$2,500 with approximately \$500 in maintenance per year. **(Contract No. 03925)**

MISCELLANEOUS.

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date, April 21, 1998, the Board, by a majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

Payroll warrants numbered 13903 through 13929 in the total dollar amount of \$14,023.10 (Transmittal No. P-18-98); and,

Warrants numbered 18497 through 19103 from Clearing Fund 696 in the total dollar amount of \$348,842.49 (Transmittal No. C-25-98).

2. Staff presented an Interlocal Cooperative Agreement among Skagit County, Skagit Community Health Center, and Skagit County School Districts for provision of a full-time equivalent mental health specialist to work specifically with families and students referred by the Intervention Specialists. The annual costs for salary, benefits, and support for this position are estimated at \$41,921 and are split among the parties to this agreement. Commissioner Anderson moved to approve the Agreement as presented by Staff. Commissioner Wolden seconded the motion, which passed unanimously. **(Contract No. 03926)**
3. Staff presented an Agreement with the Skagit Emergency Medical Services Council regarding the design, construction and funding of a permanent EMS Council office to be used to house the EMS Council. EMS Council will pay Skagit County a total of \$521,000 for its portion of the combined facility, and agrees to pay such sum by April 27, 1998. Commissioner Wolden moved to approve the Agreement as presented by Staff. Commissioner Anderson seconded the motion, and the motion passed unanimously. **(Contract No. 03927)**
4. Staff presented Amendment "A" to a contract with CMI for additional work to be performed regarding the mailing and processing of items as directed by the Department of Emergency Management. The contract compensation will not exceed \$24,000. Commissioner Anderson moved to approve the Amendment as presented by Staff. Commissioner Wolden seconded the motion, which passed unanimously. **(Contract No. 03230)**
6. Staff presented a Call for Public Hearing to Establish an Ordinance for a Sales and Use Tax for Skagit County in accordance with the terms of Chapter 82.14 RCW. The tax may not exceed 0.04 percent of the selling price and shall be deducted from the amount of tax otherwise required by be collected or paid over to the Department of Revenue. The public hearing will be held on May 4, 1998, at 10:00 a.m. Commissioner Hart moved to approve the Resolution Calling for Public Hearing as presented. Commissioner Wolden seconded the motion, which passed unanimously. **(Resolution No. 16973)**

PROCLAMATION – NATIONAL VOLUNTEER WEEK, APRIL 19-25, 1998.

Donna Sitts, Retired Senior Volunteer Program, discussed the work of the volunteers throughout Skagit County. She invited the Board to the 24th Annual Volunteer Recognition Luncheon on Thursday at the Cottontree Inn. Ms. Sitts introduced two volunteers for Skagit Voluntary Action.

Commissioner Wolden read the Proclamation into the record.

BID OPENING – DEMOLITION/CLEARANCE/DISPOSAL OF 11 RESIDENTIAL PROPERTIES PURCHASED BY SKAGIT COUNTY WITH HAZARD MITIGATION GRANT FUNDS SPONSORED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY.

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Corey Schmidt, Assistant Building Official, advised that 13 bids were received on time, and one bid was received after the 12:30 p.m. due date. The late bid would not be opened or considered.

Mr. Schmidt opened the following bids:

Aspen Environmental, Ltd.
Mukilteo, WA 98275
\$67,954.30

Shincke Construction, Inc.
Olympia, WA 98502
\$82,000

Monte Geerdes Co.
Conway, WA 98238
\$98,740

Janicki Logging & Construction Co., Inc.
Sedro Woolley, WA 98284
\$131,000

J. Harper Contractor, Inc.
Seattle, WA 98108
\$78,162

Wyser Construction, Inc.
Edmonds, WA 98020
\$96,270

Gaston Brothers Excavating, Inc.
Seattle, WA 98168
\$88,873

W.M. Dickson Company
Tacoma, WA 98409-5793
\$77,400

CMG, Inc.
Seattle, WA 98108
\$74,459

Len Honcoop Gravel, Inc.
Lynden, WA 98264
\$82,171.72

Henifin Construction, L.L.C.
\$107,700

Virginia I. Ashmore Construction
Vancouver, WA 98662
\$63,188

Wedco Construction, Inc.
Bellingham, WA 98227
\$58,600

Mr. Schmidt stated that the estimate was \$110,000. Mr. Schmidt advised that the bids would be reviewed and a bid award recommendation would be forthcoming to the Board's consideration within the next week.

BID OPENING – PURCHASE OF 9-1-1 DISPATCH CONSOLES.

Staff advised that one bid was received as follows:

Watson Furniture Systems
12715 Miller Road N.E.
Bainbridge Island, WA 98110
Total Bid \$52,765

Hank Cramer, 911 Director, advised that a bid award would be forthcoming to the Board after the bid package is reviewed.

PUBLIC HEARING – SUPPLEMENTAL BUDGET.

Alicia Huschka, Budget Manager, presented a Supplemental Budget, the first supplemental budget to the 1998 adopted budget. The Land/Facility Acquisition Fund will incur expenditures greater than the amount authorized at the time of the 1998 budget adoption and will recognize revenues greater than the amounts approved at the time of the 1998 budget adoption. There are two funds that need amendment. The first fund is the Special Paths Fund and an increase of \$50,000 is being asked for, in anticipation of other needs. The other fund is the Land Facility Acquisition Fund.

Commissioner Anderson motioned to adjourn the public hearing. Commissioner Wolden seconded the motion, which passed unanimously.

Commissioner Anderson motioned to adopt a Resolution Authorizing a Supplemental Budget. Commissioner Wolden seconded the motion, which passed unanimously. **(Resolution No. 16974)**

DISCUSSION – POSSIBLE ESTABLISHMENT OF A HORTICULTURAL AND PEST DISEASE BOARD.

Chairman Hart opened the discussion regarding possible establishment of horticultural and pest disease board. He advised that a group of apple growers were present.

Alan Merritt thanked the Board for allowing the growers this time. He advised that the Department of Agricultural has been tracking the apple maggot situation in Skagit County . He detailed the results and ramifications of the discovery of apple maggots in Skagit County. On a positive note, most of the packers have been willing to work with the growers as long as the growers work within the law. This involves setting up a Pest Control Board. One major packer has dropped packing fruit from Skagit and Whatcom counties.

Dyvon Haven, WSU Cooperative Extension, reviewed the growth of the apple industry in Skagit County, and the importance of this crop. She reviewed the spread of apple maggots and the possible quarantine in the County. She advised that the industry is very threatened if something is not done to keep the maggots out of the orchards. The use of insecticides was discussed. Ms. Haven discussed the need for a Pest Control Board, and the necessity to maintain good public relations with individual homeowners in the County who will be asked to participate in this program.

Don Williamson briefly discussed the certification program that the State would participate in, and the classification of "threatened." He explained the particulars of a sampling program and the necessity for certification of shipments. He further explained the industry situation in the Valley, commenting that all commercial growers ship to the eastern side of the State for packing. Consequently, there is very little cold storage on this side of the mountains to handle the load.

Mr. Merritt stated that once the County is listed as threatened, there will be a two year process to clean up the apple maggot infestation. After that, certification would be required every year.

Commissioner Anderson asked if Whatcom County is in the same situation, and if they would be willing to partner with Skagit County in this regard.

A discussion ensued on the staffing level needed to implement this program.

Larry Johnson discussed the proposed plan of attack on the apple maggot finds in the Mount Vernon area. He reviewed the specifics of the spraying and trapping programs.

Ms. Haven discussed responsibilities of a Pest Control Board. The coordinator would be hired for six months of the year. She stated that we are looking at a half year because of the tremendous effort that this will be. She mentioned the need to utilize volunteers to do the trapping. She explained that this function would be very similar to the Noxious Weed Board. She advised that as County Extension Agent, she has offered to train the coordinator, help educate the public and media, and involve Master Gardeners and growers. She outlined a kick-off campaign and the hope for additional assistance from the State. She advised that growers would be contributing to this effort by assessing themselves with a per-acre assessment.

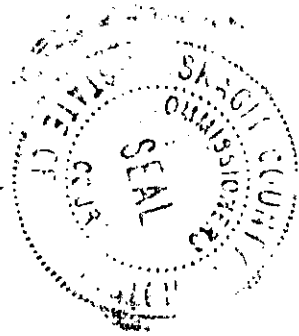
Wendell Carlson reviewed the proposed financing necessary for the coordinator, insect identifier, field work, together with the associated expenses for office supplies, etc. The estimated budget is \$24,500.

A discussion ensued on the objective of forming a Pest Control Board and dealing with a possible quarantine.

The Board indicated their approval for proceeding with the formation of a Pest Control Board.

ADJOURNMENT.

Chairman Hart made a motion to adjourn the proceedings. Commissioner Wolden seconded the motion and it passed unanimously.



**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Robert Hart

Robert Hart, Chairman

Ted W. Anderson

Ted W. Anderson, Commissioner

Harvey Wolden

Harvey Wolden, Commissioner

ATTEST:

Patti J. Chambers

Patti J. Chambers, Clerk of the Board
Skagit County Board of Commissioners